

## **Senior Financial Accountant**

Join our staff and come grow with **Quaker Valley Foods**, a refrigerated food distributor located in Northeast Philadelphia, PA, as our SENIOR FINANCIAL ACCOUNTANT.

The **Senior Financial Accountant** is a diverse position, in our Accounting Department, with responsibility for the preparation of monthly financial statements and variance analyses, including the preparation and review of journal entries, account analyses, and reconciliations. This position also encompasses cash management and borrowing base reporting for our multi-million dollar credit line.

### **Specific Duties Include, but are not limited to the following:**

- Month-end closing duties and financial statement preparation for five companies
- Create and review month-end journal entries
- Prepare account analysis and sub-ledger reconciliations
- Review and approve expense analysis and monthly accruals
- Responsible for cash management, loan ledger, all banking - prepare & submit daily, weekly and monthly bank reports
- Maintain Fixed Asset Sub-ledger
- Prepare annual budgets and reforecasts. Monitor, report and analyze monthly variances.
- Support annual audit process, including preparation of audit schedules
- Prepare and review tax schedules
- Prepare and submit state and local tax and business filings
- Special projects and internal audits
- Serve as a back up in certain accounting functions as needed
- Ad Hoc reporting

### **Desired Skills and Experience:**

- Bachelor's Degree in Accounting or Finance
- 5 years' experience in a similar Accounting environment
- Prior experience with cash management and borrowing base reporting preferred
- Proficient in Microsoft Excel and strong analytical skills
- Detail oriented
- Ability to successfully work in teams and be flexible and adaptable in a fast-paced environment
- Strong written and verbal communication skills
- Desire to contribute and learn at a rapidly growing group of Companies

Please send your resume WITH SALARY REQUIREMENTS to: [careers@quakervalleyfoods.com](mailto:careers@quakervalleyfoods.com).

Resumes without salary requirements will not be considered.

No phone calls, please.

*Quaker Valley Foods, Inc. is a drug-free workplace and provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Quaker Valley Foods, Inc. complies with applicable state and local laws governing nondiscrimination in employment. Quaker Valley Foods, Inc. will consider qualified applicants with Criminal Histories in a manner consistent with federal, state, and local ordinances.*